

C.O. FILES
12/11/08

AMENDMENT NO. 1
TO WORK ORDER 1 FOR PROJECT ID 0656-20-04
ON MASTER CONTRACT ID 0695-30-34

BETWEEN
THE WISCONSIN DEPARTMENT OF TRANSPORTATION
AND
HNTB CORPORATION

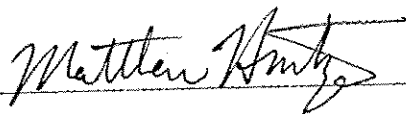
For DTSD Administrator's Office

The work order made and entered into by and between the Wisconsin Department of Transportation and HNTB Corporation, dated June 9, 2008, for the master contract dated June 6, 2008, is hereby amended as set forth on the following pages.

In witness whereof, the parties hereto have caused this amendment to be executed and approved on the date signed by their authorized officers or representatives.

FOR HNTB Corporation

Signature:

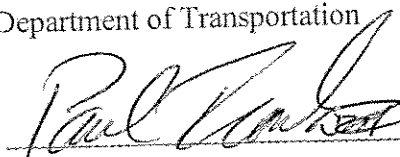


Print Name/Title: Matthew T. Hintze, Vice President

Date: December 9, 2008

FOR Wisconsin Department of Transportation

Signature:



Print Name/Title: Paul Trombino III, Division Operations Director

Date:

12/11/2008



Bureau of Project Development
Consultant Services
4802 Sheboygan Ave., PO Box 7926
Madison WI 53707-7916

Jim Doyle, Governor
Frank J. Busalacchi, Secretary
Internet: www.dot.wisconsin.gov
Telephone: 608-266-0258
Facsimile (FAX): 608267-1862

January 29, 2009

MR MATTHEW HINTZE
HNTB CORPORATION
10 W MIFFLIN ST SUITE 300
MADISON WI 53703

SUBJECT: Executed Contract Amendment
Amendment No. 1 to Work Order 1
Project ID 0656-20-04
Master Contract Number 0695-30-34

A copy of the executed Amendment Number 1 to Work Order 1 is enclosed. This and subsequent reauthorizations may not exceed the contract upper limit. The CONSULTANT must include the State Project Number(s) on invoices submitted to the DEPARTMENT for payment. You are authorized to begin work, *AS of 12/11/2008*

If you have any questions please contact Carol Buckmaster, of our office at (608) 266-0258.

Sincerely,


Jay Neider, Chief
Bureau of Project Development
Consultant Services

cc: Paul Trombino
Central Files

AMENDMENT SUBMITTAL CHECKLIST

Wisconsin Department of Transportation

Today's Date: <u>12/23/08</u>	
TO: DTIM-Contract Administration Unit Room 951- Hill Farms State Office Building	FROM: <u>Paul Trombino</u> <u>Rm 451 HFSTB</u>
Contacts for questions regarding this contract amendment and/or its supporting documents:	
WisDOT Contact:	
Name: <u>Paul Trombino</u> Title:	Phone: <u>608-264-6677</u> Initial:
Consultant Contact:	
Name: <u>Matt Hintz</u> Title:	Phone: <u>608-294-5805</u> Initial:
Project ID(s) on Amendment: <u>0656-20-04</u>	Contract Type: <input type="checkbox"/> Regular <input checked="" type="checkbox"/> Master Contract Work Order Number <u>1</u> Amendment Number: <u>1</u>
Location and Description: <u>DTSD Admin Office- Planning Study</u>	
Consultant: <u>HNTB Corp</u>	
Net Increase/Decrease: \$ <u>49,185.56</u>	New Total for Contract/Work Order: \$ <u>224,209.32</u>
Length of Time Extension:	New Completion Date for Contract:
Reason for Amendment: <u>Additional Pay Added per request of Department</u>	

Required Documents for Amendment Submittal

Amendments less than \$50,000

☒ Two copies of the amendment, both with original signature of consultant and District/Bureau Director or Designee.

Amendments of \$50,000 or more:

☐ Four copies of the amendment, all with original signature of consultant and a signature block for the WisDOT Contract Manager.

☐ For 3-party contracts, add an additional copy for each local unit of government involved.

Required Supporting Documents for all Amendments:

☐ **Summary of Staff Hours and Direct Labor Costs (Proc. 8-10-1, Fig 1; Fig. 4 for Specific Rate Contracts)

☐ Summary of Lump Sum and/or Actual Cost contract work, if necessary

☐ Summary of "if authorized" work on contract, if necessary

☐ Consultant Contract Direct Labor Detail (Proc. 8-10-30, Figure 1; Figure 6 for Specific Rate Contracts)

☐ **Fee Computation Summary by Engineering Task (Proc. 8-10-30, Fig. 2; Fig. 7 for Specific Rate Contracts)

☐ Summary of Lump Sum and/or Actual Cost contract work, if necessary

☐ Summary of "if authorized" work on contract, if necessary

☐ **Direct Expenses by Item (Procedure 8-10-30, Figure 3)

☐ Consultant Total Fee Computation (Procedure 8-10-30, Figure 4; Fig. 8 for Specific Rate Contracts)

☐ Subcontract Staff Hours Summaries and Contract Fee Computations (first five items above) for each sub-consultant on the contract.

☐ One copy of each subcontractor's original work proposal.

****One form required for each project on the amendment.**

↓ 1-8-09 CB

